



Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**DRAFT AGENDA  
COMMISSIONER MEETING  
February 25, 2021 at 9:00 AM**

**VIRTUAL MEETING:**

**Our Meeting is via Go To Meeting:** (You will be asked to identify yourself for our sign in sheet)

**You can dial in using your phone:**

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(312\) 757-3129](tel:+13127573129)

**Access Code:** 646-704-685

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. AGENDA APPROVAL**

**4. CONSENT ITEMS** (The Commissioners have previously reviewed these in detail):

	<b>AMOUNT</b>	<b>CHECK #'s</b>
A. Minutes: Jan 7 & Feb 9		
B. Lien Placements (0) Lien Releases (0)		
C. Investments Withdrawals Transfers		
D. Payroll		
E. 40 – Maintenance		
F. 48 – SRF Principle & Interest Payment		
G. 50 – City of Lake Stevens Bond Payment		
H. 58 – Capital Expenditures		
I. 60 – PWTF Principle & Interest Payment		

J. Sedona DEA Addendum adding a Latecomer Parcel to the Project

**5. PUBLIC FORUM – Non-action Items** (please limit comments to 3 minutes)

**6. OLD BUSINESS**

- A. Authorization to Advertise for Lift Station 22 Odor Control for Bid
- B. Correction to Resolution No. 995: Correct payoff amount to \$3,562,880.55 based on a Department of Ecology Mistake
- C. Resolution No. 997: Adopting revised Pretreatment Regulations, and Adopting a Pretreatment Fee Schedule and Administrative Penalty Schedule
- D. Set Hearing Date for Surplus of Real Property (400 & 500 Sunnyside Blvd SE) for March 11, 2021 at 9:00 AM

**7. NEW BUSINESS**

- A. Consideration to Accept the Vendor JWC as the Sole Source Provider of Parts and Service of the Treatment Plant's 2-millimeter Primary Band Screen
- B. Authorization of the Unbudgeted Repair and Rehabilitation of Both the Primary Band Screens at the Wastewater Treatment Plant

C. Voiding Check 7939 for \$267.60 to Personal Best

**8. MANAGERS' REPORTS**

- A. General Manager
- B. Assistant General Manager
- C. Treatment Plant Update

**9. CITY REPORT**

**10. COMMISSIONERS' REPORT**

**11. EXECUTIVE SESSION**

**12. CONCLUDE**

**NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions**

**\*\*PLEASE NOTE: Due to the Governor's 'Stay at Home' order the LAKE STEVENS SEWER DISTRICT WILL NOT ACCEPT in-person, verbal citizen comments during the regular meetings. Alternatively, those wishing to provide public comment will have the opportunity to deliver public comment via the following: (\*You must include your name and address)**

1. Email: [tara.bighouse@lkssd.org](mailto:tara.bighouse@lkssd.org)

2. Phone: 425-334-8588

All comments received before the meeting start time will be addressed during the public comment at the regular meeting.

If you would like to listen to the Lake Stevens Sewer District Board Meeting via Go To Meeting, please check out the posted Agenda or the Districts Calendar for call in info for each meeting.