



Mission Statement: Meeting the challenge of protecting the environment and providing quality sewer service to the community.

**DRAFT AGENDA  
COMMISSIONER MEETING  
May 13, 2021 at 9:00 AM**

**VIRTUAL MEETING:**

**Our Meeting is via Go To Meeting:** (You will be asked to identify yourself for our sign in sheet)

**<https://global.gotomeeting.com/join/646704685>**

**You can dial in using your phone:**

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(312\) 757-3129](tel:+13127573129)

**Access Code:** 646-704-685

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA APPROVAL**
4. **CONSENT ITEMS** (The Commissioners have previously reviewed these in detail):

	<b>AMOUNT</b>	<b>CHECK #'s</b>
A. Minutes: April 22 , May 5 (2) & 11		
B. Lien Placements (0) Lien Releases (0)		
C. Investments Withdrawals Transfers		
D. Payroll		
E. 40 – Maintenance		
F. 48 – SRF Principle & Interest Payment		
G. 50 – City of Lake Stevens Bond Payment		
H. 58 – Capital Expenditures		
I. 60 – PWTF Principle & Interest Payment		

5. **PUBLIC FORUM – Non-action Items** (please limit comments to 3 minutes) Public Testimony from Scott Bennison
6. **OLD BUSINESS**
  - A. Resolution No. 1002: Authorizing Transfer of Funds from RSF No 42 for the Debt Payment Relating to SVF Loan #L0800014 and Closing of RSF No 42
  - B. Resolution No. 1003: Updating Flexible Benefits Plan
  - C. Resolution No. 1004: Updating Policy Regarding Contributions to Voluntary Employee Benefits Plan Accounts
7. **NEW BUSINESS**
  - A. Void check 8534 for \$17,306.00 to Jacobsen Homes
  - B. Gray & Osborne Contract Amendment 31: Vernon Business Center 2<sup>nd</sup> Floor Building Improvements and Engineering Services Scope and Estimated Cost
8. **MANAGERS' REPORTS**
  - A. General Manager

B. Assistant General Manager

C. Treatment Plant Update

**9. CITY REPORT**

**10. COMMISSIONERS' REPORT**

**11. EXECUTIVE SESSION**

**12. CONCLUDE**

**NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions**

**\*\*PLEASE NOTE: Due to the Governor's 'Stay at Home' order the LAKE STEVENS SEWER DISTRICT WILL NOT ACCEPT in-person, verbal citizen comments during the regular meetings. Alternatively, those wishing to provide public comment will have the opportunity to deliver public comment via the following: (\*You must include your name and address)**

**1. Email: [tara.bighouse@lkssd.org](mailto:tara.bighouse@lkssd.org)**

**2. Phone: 425-334-8588**

**All comments received before the meeting start time will be addressed during the public comment at the regular meeting.**

**If you would like to listen to the Lake Stevens Sewer District Board Meeting via Go To Meeting, please check out the posted Agenda or the Districts Calendar for call in info for each meeting.**